

Continuing Resolutions

September 22, 1996

The Duties and Responsibilities of the Standing Committees are:

Christian Education — The purpose of this committee is to oversee the educational ministries of the congregation in the association with the pastor.

The functions of this committee are to provide a year-round Sunday school program, a two-year confirmation program, a first communion program, a Vacation Bible School, youth ministry programs, and other educational programs that may be offered. The committee shall encourage the use of teaching material published by the Evangelical Lutheran Church in America and shall provide support and training for those responsible for teaching within the congregation. One responsibility shall be to bring the call to the ordained ministry and other full-time church vocations to the attention of qualified people within the congregation.

Evangelism — The purpose of this committee is to encourage the outreach of the Gospel ministry to active and inactive members, and to people outside the Church.

The functions of this committee are to encourage the welcoming of visitors to the church, publicize the activities of the church, encourage faithful participation in the life of the church, oversee the reception of new members, and train members in how to share the Gospel and the congregation's story with others.

Finance — The purpose of this committee is to see that all of the financial affairs of the congregation are being conducted efficiently and responsibly.

The functions of this committee are to ensure the prompt payment of all obligations, including benevolence monies, and to see that the financial status of the congregation is clearly stated to the members in a regular, ongoing manner. The committee shall prepare a draft budget for the succeeding year for approval by the congregation. The committee, subject to the approval and oversight of Congregation council, shall be responsible for the congregation's investments, financial records, and other issues relating to finances. The committee shall provide for annual audits of the financial accounts of the treasurer and financial secretary, as well as the financial accounts of the organizations within the congregation. The committee also shall provide for regular reviews of insurance programs.

The treasurer shall be an ex-officio member of this committee.

Mutual Ministry — The purpose of this committee shall be to strengthen the relationship between the pastor, the church employees, and the members of the congregation by listening, mediating, and forgiving.

The functions of this committee are: to make a yearly congregational evaluation and make recommendations based on the findings; to review and to recommend the remuneration for the pastor and the church employees annually in conjunction with the Synod guidelines for pastoral compensation and the financial status of the congregation; to be responsible for developing the components of the pastor's call; to write job descriptions for church employees; to recruit applicants for church employee positions other than the pastor; to deal with any concerns, problems, and issues raised by the pastor, the church employees, or congregational members; and to be responsible for confidentiality because of the nature of issues discussed.

The suggested membership is eight members including two Congregation Council representatives, one of whom also will serve on the Finance Committee.

Property – The purpose of this committee is to manage, maintain, and protect the physical property of the congregation.

The functions of this committee are: to oversee the cleaning, repairs, and maintenance of all properties; to manage utilization of church property; to plan for future alteration and development of facilities; and to encourage members to participate in the maintenance of the buildings and grounds.

Social Ministry – The purpose of this committee is to see that the congregation extends Christian compassion and help those who are in need.

The functions of this committee are: to see the regular visitation of shut-ins; to promote giving to church wide and other charitable causes; to coordinate funeral dinners; to oversee the congregation's ministries to those in need; to recognize special occasions such as anniversaries; and to promote ecumenical cooperation on local issues of concern. The committee also shall bring before the congregation the social concerns of the Church in order to bring the cleansing and healing light of Christian truth to bear upon critical problems through thoughtful Christian discussion of facts and issues.

Stewardship – The purpose of this committee is to promote the expression of Christian faith in daily living.

The functions of this committee are: to encourage the congregation to use their time, talents, and resources to the glory of God. The committee will oversee on a year-round basis the coordination of volunteer recruitment for congregational work, and regularly encourage members to higher levels of proportionate giving. The financial secretary is an ex-officio member of this committee.

Worship and Music - The purpose of this committee is to see that the services of God's house are conducted regularly and according to the worship patterns and practice of the Evangelical Lutheran Church in America.

The purpose of this committee are to: see to the training of ushers, deacons, altar guild members, acolytes and other worship assistants; to support and supervise the music ministries of the congregation; to arrange for the care of paraments, vestments, and musical instruments; and to furnish music supplies in coordination with the pastor, organist and choir director, that are appropriate for use in a congregation of the Evangelical Lutheran Church in America. The committee also shall oversee and support a Worship Planning Subcommittee that will, in coordination with the pastor, plan worship services for the congregation.

Fellowship - The purpose of this committee is to promote fellowship among the members of the church and visitors.

The functions of this committee are: to coordinate a calendar of fellowship events within the church; promote new and previously successful church wide activities; and to initiate and oversee smaller fellowship groups within the church such as events for senior citizens, koinonia groups, support groups, athletic teams, etc. Given its basic function, the committee will, in an ongoing manner, identify ways that the church can improve its effectiveness in being a welcoming and joyous community that celebrated the love of the Triune God.